

Will I have to add photos to a listing that is in Coming Soon status?

No. Photos are not required when the listing is in Coming Soon status.

Can a listing be shown, or made available for offers during the Coming Soon status?

No. The Coming Soon status is for the “pre-marketing” of listings prior to becoming available for sale in the marketplace. A listing in this status cannot be shown or made available for offers before the On Market Date.

How can I change the On Market Date on a Coming Soon listing to become active with a New Status?

In order to change the status to “New”, the status will have to be modified in Paragon. To make the change, follow the workflow below:

Log in to Paragon. Select “Listings”, “Maintain”, then “Listings”. Enter the listing number and select “Go”. Click on the listing number, which will bring up the listing fields. Find the Status field under the Location header, remove “Coming Soon” (CS) status, and type in “New”. Key in today’s date “On Market Date”. Click on the green Save Listing button in the upper left hand corner.

Can I change the status from Active back to Coming Soon?

No. If the listing is no longer active, the listing will have to be withdrawn. A listing that was once under the Coming Soon status, then withdrawn, must be off the market for 90 days before it can be relisted in the Coming Soon status. However, if the listing becomes available for sale it can be added as an Active listing at any time.

Will the listing with a Coming Soon status appear on the Hotsheet?

Yes. Just add Coming Soon as a status when setting up the Hotsheet.

Will Coming Soon listings be shown in the Paragon Collab Center?

No. The Collab Center is designed to digitally communicate listing information between agents and their clients. Because Coming Soon listings can only be viewed by Georgia MLS members they will not be distributed to consumers.

Can I search, print, email, export, or do CMA’s in the Paragon system with the Coming Soon status?

Yes. Listings in the Coming Soon status will have the same functionality as the other listings statuses within Paragon.

Will the Coming Soon status also be part of the home page “GAMLS Search” functionality?

Yes. The “GAMLS Search” system will incorporate Coming Soon functionality across the platform.

Will the Coming Soon status appear on public websites, such as georgiamls.com?

No. Listings in the Coming Soon status will not be distributed to any Broker, Agent, consumer facing, or 3rd party websites.

Will the Coming Soon status be available for listing entry via Ditto, Bridge, or Swift?

Yes. Coming Soon status will be an option across all Add/Edit platforms.